

MAPLE GROVE TRANSIT COMMISSION
City of Maple Grove
Meeting of January 29, 2013

MINUTES

Members Present: Terry Coss, Jaime Renner, Teri Anderson, Jeremy Miller, Mandy Knudsen, and Mark Davison.

Members Absent: none

Also Present: Mike Opatz - City of Maple Grove, Doyne Parson-Metro Transit, Colleen Swann - Metro Transit, Bill Patten-Midwest Paratransit, and Jodi Carman Kortsha former Transit Commission member.

Call to Order

Transit Commission Chair Terry Coss called the meeting to order at 6:30 p.m.

Open Forum

No one from the public spoke during the open forum.

Oath of Office

The oath of office was administered to reappointed member Jaime Renner.

Commissioner's Award to Jodi Carman Kortsha

The City Council on April 21, 2008 appointed Jodi Carman Kortsha to the Maple Grove Transit Commission. However, due to time conflicts, Jodi has submitted a notice of resignation for the Transit Commission. Jodi has shown great dedication and commitment in her Transit Commission duties for the past 5 years. Her input in helping to make Maple Grove Transit successful will be missed. Jodi is a true advocate for Maple Grove Transit, especially for the Route 788. In recognition of her public service, Jodi received the Commissioner's Award from the Maple Grove Transit Commission. Jodi thanked the City and Commission for the opportunity to serve and that she will miss the involvement. She stated her strong belief in the need for public transit and gave driver award nominations for Richard Knight and Jeff Marlin.

Approve Minutes

The Commission approved the meeting minutes from November 27, 2012.

Discussion of Routes and Statistics

Opatz apologized for the monthly ridership summaries for November and December 2012 not making it into the agenda packet and stated that they would be e-mailed out to the Commission.

Opatz review the most recent daily ridership reports.

Opatz reviewed the chart showing 2012 ridership compared to 2011. For the year, MGT ridership was up 3.30 percent over 2011.

The Commissioner's had the following reports:

- Terry Coss – Provided an oral nomination for Richard Knight a 2013 MGT Transit award. New layover in Minneapolis appears to be working out very well as buses are arriving on time. A rider named Matt had some concerns about picking up the bus prior to the Route 783 layover location. Do the new coach buses have the bus ID numbers inside the bus?
- Teri Anderson – Noticed that ramp is not as full recently. Commuters in their personal vehicles are still not yielding to buses that are entering or leaving the Transit Station facility. Also, the commuters are not yielding to pedestrian or driving in a safe manner. Need to ask the police to patrol the ramp a few times to create better awareness. Should consider allowing all-day parking in the east section of the kiss-n-ride lot due to capacity in the ramp and the congestion in this surface lot.
- Jaime Renner – No major issues to report other than the issue of a Route 785 driving smoking just outside the bus while allowing riders to board. The automated annunciator device in the coach bus was sounding off with street names that were incorrect for the Route 785.
- Mark Davison – All is well, but think it would be great to have a student representative on the Transit Commission representing the Route 789.
- Mandy Knudsen – Route 780 p.m. driver ignored pull cord stop request. When asking the driver to stop, the driver was rude and stopped in front of a snow bank. Otherwise operations are going well.
- Jeremy Miller – Due to changing jobs he has not ridden the bus recently and submitted his resignation for his Transit Commission position. He stated he enjoyed representing the Route 782 and would consider doing so again in the future.

.Update on Phase 2 of Parkway Station

Opatz reported that Maple Grove Transit has begun the design of Phase 2 for Parkway Station and handed out at the meeting designs and color renderings of the project. Below is a brief overview of the project:

- Phase 2 of Parkway Station involves expanding an existing 501-stall surface park-and-ride lot by constructing 298 additional parking stalls of structured parking for a total of 799 stalls at this site. The concrete parking ramp will be constructed using the post-tensioned cast-in-place method. The footings and foundation for the parking ramp were installed in Phase one,

which will greatly shorten the construction period. The design of Phase 2 is currently underway. This project will be ready for construction in June or July of 2013.

- These expansion stalls would cover about 2/3 of the existing surface parking area. A 3rd phase to complete rest of the decked stalls would be planned for a few more years in the future. As footings and foundations are in place, the construction period will be shortened by approximately 20%. Also included will be the necessary access/egress stairs and pedestrian connections to the existing passenger terminal.
- The City is in the process of applying for construction funding from the Minnesota Department of Transportation. The City of Maple Grove is only applying for \$2,071,500 in Chapter 152 funds, which represent 52 percent of the total construction budget of \$3,950,000. The City of Maple Grove has arranged for a 48 percent local match using Metropolitan Council Regional Transit Capital (RTC) grant funds totaling \$1,878,500. The application packet is due December 21 and project selection should be in February 2013.
- The City is working with owner s of the The Grove shopping center to use the emplt lots between Slumberland and Target as a temporary park-and-ride while Phase 2 is being constructed.

Review Transit Award Nominations

Opatz reviewed the transit award nominations received in the past year. Opatz stated all nominations came in via e-mail. Opatz also review the rules governing the awards. After reviewing and discussing the nominations, the Commission voted that the following Metro Transit driver receive a 2013 Transit Awards:

- Carmilla Peterson (*Has not received an award in the past*)
- Morley Lehrer (*Has not received an award in the past*)
- Carol Arthur (*Has not received an award in the past*)
- Bridget McAroy (*Has not received an award in the past*)
- Thomas Noland (*Has not received an award in the past*)
- Richard Knight (*Has received MGT Award in 1999, 2002, 2004, 2006, 2011*)

In addition, the following drivers were approved to receive a Letter of Commendation:

- Bonnie Ripple (*formerly known as Bonnie Lunning and received awards, 1999, 2002, and 2008*)
- Wayne Dalida (*Has received awards in 2012, 2010 and 2008*)
- Jon Bendix (*Has received an award in 2011*)
- Brenda Lutzke (*Has received an award in 2012*)
- Jeff Marlin (*Has received an award in 2010*)

I-694 Road Construction

Recently MNDOT announced a June 2013 road construction project for I-694 between Arden Hills

and Brooklyn Center that will have major impacts on traffic including commuter bus operations. Opatz will get more details as they become available and update the Transit Commission.

Adjourn / Next Meeting

- Next Scheduled Regular Meeting: To be determined.
- Being no other business, the meeting was adjourned at 8:10 p.m.
- Minutes submitted by Mike Opatz, Transit Administrator.